

ROW TRAVEL FORMS

SWIMMER'S CODE OF CONDUCT WITH RESPECT TO TRAVEL

Swimmers of the Region of Waterloo Swim Club represent themselves, the Club, the sport of swimming and their community when they train and compete at any location, when they travel to and from meets, as well as other events where the club is represented. The Club is striving to project an image that will make us all proud of our sport and our swimmers. Therefore, all individuals in the Region of Waterloo Swim Club will be expected to abide by the following Code of Conduct. The Code of Conduct is in effect for the entire swimming session. Everyone signing the Code of Conduct agrees that he/she will abide by it as a representative of the Region of Waterloo Swim Club. **Failure to comply may result in that swimmer being scratched from competition or, in severe cases, sent home at his/her own expense.**

IN GENERAL:

1. Appropriate behavior is mandatory. When behavior is deemed unacceptable by the coaches or chaperones, that swimmer may be disciplined. If this occurs at a competition, the swimmer may be scratched from the competition and sent home at his or her expense. In extreme cases, dismissal from the Club may result should it be deemed necessary in the opinion of the staff and upon Board approval according to the ROW Policy and Procedures Manual.
2. Orderly and reasonable behavior is expected while representing the Club, on the buses, in the hotels and at visiting pools.
3. **With Respect to Competitions:** All team members are expected to respect each individual's needs (e.g. for rest/study times/for privacy) which will vary from trip to trip.
 - a. Male and female swimmers must have permission from coaches/chaperones to be in each other's rooms.
 - b. Athletes from other teams are not allowed in the swimmer's hotel rooms.
4. Swimmers 16 years of age and over may be left alone in their hotel room at the discretion of coaches / chaperones.
5. Swimmers will not be allowed to drink or carry alcoholic beverages.
6. Curfews as determined by the staff are set to ensure proper rest for all swimmers. These must be adhered to at all times.

IN ALL INSTANCES:

Swimmers should consider it their responsibility to report any behaviour that does not adhere to the Code of Conduct to the coaches or to the chaperones.

AGREEMENT AND CONSENT TO CODE OF CONDUCT

SWIMMER (PLEASE PRINT NAME) _____

I have read the Code of Conduct carefully, understand its contents, and agree to abide by all the rules set out in it during the 2010/2011 season.

Date _____ Swimmer Signature _____

PARENTS/GUARDIAN

I have read the Code of Conduct carefully, and understand its ramifications. I am aware that I am responsible for extra costs that may be incurred by me as a result of disciplinary action taken by the Club.

Date _____ Parent/Guardian Signature _____

NOTE: Parent & swimmer signatures are required on the Agreement and Consent Form

POWER OF ATTORNEY

REGION OF WATERLOO SWIM CLUB
92 KING STREET SOUTH, SUITE 205
WATERLOO, ONTARIO N2J 1P5
TELEPHONE 519-885-1310
FAX 519-885-6465

Mr. /Mrs. _____ the parent of _____ have appointed
Coach _____ **or Chaperon(s)** _____ of the
Region of Waterloo Swim Club, power of attorney for any medical/surgical treatment, which may be required
while at:

Parent's Signature _____ Date _____

Address _____

Home Telephone _____ Mobile phone _____

Business name _____ Phone _____

Alternate Contact _____ Phone _____
(In case of emergency)

Ontario Health Card # _____

Extended Health Insurance Company _____

Policy # _____ Certificate # _____

Family Doctor _____ Phone _____

Dentist _____ Phone _____

Allergies _____

Vital Medical Information (Please indicate)

TRANSPORTATION OF SWIMMERS IN PASSENGER VEHICLES DRIVEN BY ROW EMPLOYEES OR CLAB VOLUNTEERS

REGION OF WATERLOO SWIM CLUB
92 KING STREET SOUTH, SUITE 205
WATERLOO, ONTARIO N2J 1P5
TELEPHONE 519-885-1310
FAX 519-885-6465

When transportation is provided by private vehicle, the Region of Waterloo Swim Club should ensure that those who provide transportation for swimmers have adequate public liability and property damage insurance.

For private vehicles, only those who carry a minimum of \$2,000,000 of public liability insurance may provide transportation for swimmers.

The Club shall keep a record of the names of those employees who meet the public liability insurance coverage indicated above and only those employees will be allowed to transport swimmers for Club activities. Club volunteers are required to fill in this form once and it will be kept on file in the ROW office.

DRIVER / OWNER ASSURANCE OF INSURANCE COVERAGE

I have read the above requirements and I assure the Region of Waterloo Swim Club that the vehicle and driver indicated are covered by at least the minimum amount of insurance indicated. As the vehicle owner, I give permission for my vehicle to be used by the driver indicated to transport swimmers.

(PLEASE PRINT)

Vehicle make and license number _____

Insurance Company _____ Policy No. _____

Name of Driver _____

Owner's signature *Driver's signature*

Date _____ Date _____

A volunteer driver is only required to complete this section once. It will be kept on file in the ROW office. It is the responsibility of the volunteer driver to inform the Club of any changes.